भारतीय कपास निगम लिमिटेड

(भारत सरकार का उपक्रम - वस्त्र मंत्रालय) शाखा कार्यालय, हुबली.

THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking - Ministry of Textiles)
3rd Floor, W.B. Plaza, New Cotton Market,
HUBLI – 580029, KARNATAKA.
Ph: 0836 – 2356353/354/357, Fax 0836-2251960
E-MAIL: hubli@cotcorp.com Website: www.cotcorp.org.in

Ref: CCI/HBL/IT/AMC/2019-20/ Date: 18.10.2019

TENDER NOTICE FOR CAMC OF COMPUTER PERIPHERALS 2019-20

Sealed Tenders are invited in two bid system (Technical bid / Financial bid) for **COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT** (CAMC) from 01.11.2019 to 31.10.2020 for computers peripherals installed in our office situated at the address given above. The tenderer may obtain tender documents at our office on all working days within working hours upto **12.00 pm on 31.10.2019**. The tenderers can also download the detailed tender documents from our website www.cotcorp.org.in and govt website www.eprocure.gov.in. Interested parties may submit their sealed tenders in the prescribed format along with **EMD of Rs.5,000/-** (Rupees Five thousand only) by way of Demand Draft / Pay Order favouring "The Cotton Corporation of India Ltd.", payable at "Hubli" superscribing the envelope **"TENDER FOR CAMC OF COMPUTER PERIPHERALS 2019-20"** addressed to the Deputy General Manager at the above mentioned address to reach latest by **31.10.2019 upto 02.30 pm** and tender will be opened on the same day **at 03.00 pm** in presence of the tenderer who wish to remain present at the time of opening. Tenderers having valid MSME certificate along with UAM number are exempted from payment of EMD subject to production of valid MSME certificate and UAM number along with tender form.

Dy. General Manager

TENDER FOR CAMC OF COMPUTER PERIPHERALS FOR 2019-20

BID – I
(TECHNICAL BID)

1	Whether the vendor has a Support Office in Hubli with help desk facility: (Please mention - Yes or No)	
2	Name of the Organization/Firm	
3	Year of Establishment	
4	Contact person	
5	Address of the Registered Office	
6	Address of office at Hubli with Telephone / Mobile Nos, Fax Nos & Email ID	
7	Whether Proprietorship, Partnership firm, or Company (Please enclose self-certified copies of documents, proof as such certificate of incorporation, Partnership deed etc.)	

<table>
<tr><td>8</td><td colspan="3">The Name of organization to whom the Vender has Given AMC along with no. of PC’s and Printers
(Note: Certificates of contract completed along with Work order duly self-certified along with Contact details of the concerned organization should be attached.)<table><tr><td>Sl.No.</td><td>Name of the organization / CPSU</td><td>Year of contract held</td><td>No. of PC’s & Printers</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></table></td></tr>
<tr><td>9</td><td colspan="3">Whether the Earnest Money Deposit for an amount of Rs. 5,000/- (Rupees Five thousand only) has been submitted along with this Technical Bid by way of Demand Draft or Pay Order in favour of The Cotton Corporation of India Ltd., Payable at Hubli.

If yes, please mention the details:<table><tr><td>Bank’s Name</td><td>Draft / Pay order No. : Date</td><td>Amount in Rs.</td></tr><tr><td></td><td></td><td></td></tr></table></td></tr>
<tr><td>10</td><td>PAN No
(Attach self-attested copy)</td><td colspan="2"></td></tr>
<tr><td>11</td><td>GST Registration Number
(Attach self-attested copy)</td><td colspan="2"></td></tr>
</table>

Signature of the Tenderer

Name of the Tenderer

Address & Seal

Telephone / Mobile No.

TENDER FOR CAMC OF COMPUTER PERIPHERALS 2019-20

TERMS AND CONDITIONS

1. Tenderer should submit the tender to THE DY. GENERAL MANAGER, THE COTTON CORPORATION OF INDIA LTD., 3rd Floor, W.B. Plaza, New Cotton Market, Hubli – 580029 on or before the due date and time, as under:
   - **Envelope A** : Sealed Envelope "A" marked as **"Bid – I (Technical BId)"** on the envelope which should contain Technical Bid, Singned copy of Terms & Conditons and DD / Pay order for EMD of Rs.5,000/- (Rupees Five thousand only).
   - **Envelope B** : Sealed Envelope "B" marked as **"Bid-II (Financial Bid)"** on the envelope should contain Financial Bid (Price Quotations).
   - **Envelope C** : Sealed Envelope "C" should contain Envelope "A" and Envelope "B" duly superscribing **"TENDER FOR CAMC OF COMPUTER PERIPHERALS 2019-20".**

     Note: Each envelope should contain the name and address of the Vendor.

2. Only those parties who have valid GST Registration number & PAN card have to apply. Self attested copy of GST Registration Certificate & PAN Card must be attached with Technical bid.

3. The tenderer should have local office with adaqute supporing staff at Hubli and ready to support for onsite Manitenance of Computers, Printers, System Software's, OS, ERP, LAN, Virus problems, Modem, Net connectivity and other hardware & software problems etc. installed at our office. The party will have to provide all the necessary services to be required for loading or unloading of software as per our requirement. The contract is both preventive & comprehensive of the nature.

4. The party should have minimum three years of experience in such allied works for offices having minimum 10 PC's and 05 printers (Experience ceritificate to be enclosed).

5. Maintenance contract shall consist of quarterly preventive maintenance plus any no. of breakdown calls as per complaint lodged. The party have to attend the call on same day at our office premises within two hours of complaint lodged. If neglects to maintain the computer / printer / network / software in proper working condition, Corporation reserves its right to get it done from other party at the vendor's cost who awarded the contract or cancel the contract without prior notice.

6. **An Earnest Money Deposit of Rs.5,000/- (Rupees Five thousand only) by way of DD or Pay order in favor of "The Cotton Corporation of India Ltd.," Payable at "Hubli" is to be submitted along with Technical Bid. Tenders received without E.M.D. shall be summarily rejected.**

7. The EMD of unsuccessful tenderers will be refuned within 15 days after opening of Financial bid. The EMD of selected party will be refunded after one year on satisfictory completion of CAMC period.

8. In case the selected party failed to comply with the terms & conditions of the tender, their E.M.D. shall be forfeited and they will be blacklisted.

9. If any hardware is added due expiry of warranty period or deducted due to given under buy-back during the period of CAMC, the indicative rate mentioned in quotation will be applicable and CAMC amount may be charged or deducted on the pro-rata basis for those hardwares.

10. The quoted CAMC rates should be including levies and all applicable taxes **exept GST**. The payment will be made on quarterly basis (Nov'19 to Oct'20) immediately on successful completion of the quarter on receipt of the bill after deduction of TDS if applicable.

11. For determining the L-1, the total of rates quoted Sl. No: 01 to 09 shall be taken into account.

12. Contract will be awarded for a period of one year from the date of work order. CAMC can be extended for further one year with same CAMC charges as per the requirement of the corporation.

13. Under comprehensive maintenance contract, the contract awarded party will have to **use only original parts**. Duplicate parts will not be accepted in any case.

14. Service of Printers must be done at least twice in a month even if there is no complaint.

15. Interested parties may visit our office to see present computers, printers / LAN set up before submitting the tender. If the party does not visit our office, it shall be presumed that party has visited the site and ready to provide the AMC services for all software / hardware / network installed in our office premises.

16. The CAMC can be cancelled at any time without any notice during the AMC period, if the services found unsatisfactory and no charges shall be paid for such cancellation.

17. The price quotations Financial Bid-II shall be opened in respect of those tenderers who qualified in Technical Bid for specifications and other requirements.

18. The selected party shall have to enter into an agreement in prescribed format on **Rs.100/- Non-judicial stamp paper** with The CCI Ltd., Hubli for AMC contract.

19. Tenders containing false, incomplete, pencil / over writing, conditional bidding and/or inadequate information are liable to be rejected.

20. Corporation's decision shall be final & binding to all. The Corporation reserves its right to accept or reject any tender without assigning any reason thereof.

21. This tender and agreement thereafter shall be governed by applicable laws in India and shall be subject to the Jurisdiction of Hubli only.

THE PERIOD OF CAMC FROM 01.11.2019 TO 31.10.2020.

I / We do hereby agreed to abide by the above Terms & Conditions of the Tender.

Signature of the Tenderer

Name of the Tenderer

Address & Seal

Telephone / Mobile No.

(TO BE SUBMITTED IN THE LETTER HEAD OF THE FIRM ONLY)

TENDR FOR CAMC OF COMPUTER PERIPHERALS FOR 2019-20

BID – II
(FINANCIAL BID)

Sl. No.	Description of the Items	Qty.	Rate per unit	Total Amount
1	HCL Core i5 PC's	04 no's.		
2	HP Compaq PC's	02 no's.		
3	KBS Core i5 PC's	02 no's.		
4	HP core i5 7th Generation PC's	08 no's.		
5	Canon Laser jet Printers LBP-2900-B	03 no's.		
6	HP Laser jet Printer P1108	01 no.		
7	Brother Printer	01 no.		
8	HP All-in-one Printers	02 no's.		
9	24 port Switch	01 no.		

Note: The quoted CAMC rates should be including levies and all applicable taxes exept GST.

Signature of the Tenderer

Name of the Tenderer

Address & Seal

Telephone / Mobile No's: